

12/29/2011

Blue - new items to the list.

Red - latest changes.

Mayor & Council Action Report

Ref. #	Meeting Date	Staff/ Dep	Response Method	Direction to Staff / Action Taken / Status	Estimated Completion date
MC-18479	11/23/09	DPW – T&T	E-mail	Darnestown Sidewalk Explore funding options for the sidewalk between Glenora Road and Dav Road Status: Montgomery County formally assessed the feasibility of the sidewalk and determined that it can be constructed. As a next step, the County will seek funding for this sidewalk segment in the Annual Sidewalk Program in the FY13 budget. Traffic and Transportation staff will track this project through the County's budget review and approval process over the next seven months.	May 2012
MC-18487	11/23/09 & 5/9/11	DPW	Agenda item	Pleasant Road Amend agreement and begin process of ROW abandonment. Hold onto funds until the full cost of the Baltimore Road project is known (end of calendar year). Status: The agreement between King Farm Associates and the City was signed by the Acting City Manager. The City received the payment from King Farm Associates. The next steps are the ROW abandonment and to transfer the funds to the Baltimore Road project.	2/15/12
MC-16842	10/25/10	CMO	TWTW	Communications Task Force report Provide emergency communication procedures. Status: A draft document is under review.	1/13/12
MC-2011-42	4/4/11	Finance	Budget book and agenda	Mayor & Council Stipends Include the following stipend amounts in the FY13 proposed operating budget for M&C consideration during FY13 budget deliberations: Mayor: \$26,581; Councilmembers: \$21,265	March 2012
MC-2011-58	5/16/11	City Clerk	Future agenda	Policies and Procedures for Boards and Commissions <ul style="list-style-type: none"> Revise the Policies and Procedures to incorporate language recommended by Councilmember Pierzchala and comments about the appointment procedures for adoption by the Mayor & Council Research the history of term limit considerations and propose language for Mayor and Council review Revisit how Board and Commission sub-committee membership is determined Status: M&C discussed item on Sept. 12. The City Clerk's office will work with the Mayor on additional changes to the policies and procedures.	TBD
MC-2011-86	7/11/11	Finance	TWTW	Retirement Board Membership Ask Retirement Board to consider making a recommendation to the M&C on adding a position for a retiree to the Board. Status: The Retirement Board decided at their November 18 meeting to table this item until their next meeting in March 2012.	March 2012
MC-2011-89	7/18/11	DPW	Future agenda	Water Fund Operations Provide a comprehensive review of water fund operations.	3/1/12

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MC-2011-102	9-19-11	Legal	Agenda Agenda TWTW Agenda	Ethics Ordinance <ul style="list-style-type: none"> in the revised draft ordinance, include specific language that states that the M&C will appoint the Chair of the Ethics Commission in the revised draft ordinance, include the Ethics Board of Participants as being subject to the financial disclosure provisions. If available, provide example of what the new form would look like Status: On 12/10/11 Councilmember Newton forwarded copies of State of Maryland Ethics forms. <ul style="list-style-type: none"> Provide clean redline copy of the ethics ordinance Status: The Mayor and Council discussed this at the 12/12 meeting and asked that the discussion continue at the 1/9/12 meeting.	1/9/12
MC-2011-103	9-19-11	Police	TWTW	Traffic Issues on Darnestown Road Rejuvenate past efforts by finding a new mechanism to address unresolved traffic issues on Darnestown road in between MD28 and Shady Grove Road that will yield a positive result from Montgomery County Status: County staff drafted an MOU that would allow the City Police concurrent law enforcement jurisdiction with the County Police on Darnestown Rd within the city limits. Chief Treschuk completed his review of the draft. Police Chief is waiting to hear back from the County on their review process. It will then go to the City Attorney for review next.	2/6/12
MC-2011-104	9-26-11	DPW	TWTW	Trees removed – Ritchie Parkway and Ritchie Center Report to M&C information about the trees removed from the buffer between Ritchie Parkway and the 7-11 (Ritchie Center) and consider means to replant vegetation in the area. Status: Staff developed a plan to provide screening between the shopping center and the homes and presented it to neighbors at a community meeting in November. Staff outreach to the neighborhood continues. The City is clearing bamboo from City property in the area over the next few weeks. The City has also begun to install the plantings and work to implement the screening plan will continue into the spring.	Spring 2012
MC-2011-106	10-3-11	R&P / Legal	Email	Art in Public Places Review the 1% Art in Public Architecture Ordinance with options to freeze the APP RFPs, and consider other changes to the Ordinance (e.g. accumulating and pooling funding for fewer and more enduring art work, rather than continuing the practice for project specific works). Status: The CAC discussed the Art in Public Architecture Ordinance and funding at their November-December 2011 meetings. The CAC voted to request a worksession with the M&C to discuss the acquisition of public art..	1/27/12
MC-2011-110	10/10/11	R&P / CPDS	Agenda	Glenview Mansion SubCommittee Return with description and a recommendation of how the three party/Civic Center SubCommittee will function under Historic Designation. Status: This item has been scheduled as an agenda item for the 1/30/12 Mayor and Council meeting.	1/30/12
MC-2011-111	10/17/11	R&P	TWTW	RedGate Keep Mayor and Council apprised of the status of RedGate staff and the pro shop inventory.	Ongoing

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				Status: Lease with BCG completed and signed. Head Pro making good progress in reducing Pro Shop inventory via sales of merchandise. BCG reports that job offers will be made to some current RedGate employees soon	
MC-2011-114	10/24/11	CPDS	TWTW	Town Square Plaza Design Plans Share the plaza designs that FRIT submits with the M&C Status: FRIT has not submitted plans to the City.	12/16/11
MC-2011-115	10/24/11	City Clerk		Montgomery County Committee Positions that former CM Britton is Vacating Inform new M&C of the vacancies and ascertain if any members are interested in serving in these positions. Status: Staff will compile information about opportunities for the new M&C to serve on committees representing the City and will facilitate appointments based on the M&C members' interests. Councilmember Hall would like to serve on the Montgomery County Dept of Transportation's Pedestrian and Traffic Safety Advisory Committee. Staff prepared a letter expressing Councilmember Hall's interest. It was sent to MML Chapter President week of 12/19/11.	2/2011
MC-2011-118	11/28/11	Finance	Email	FY12 Budget Priorities Questionnaire Distribute the questionnaire on budget priorities to the M&C. Status: These were distributed to the Mayor and Council during the week of 12/9/11. They are due to staff on 12/30/11.	12/9/11
MC-2011-120	12/5/11	R&P	TWTW	Pepco Tree Removal and Replacement on Wootton Parkway <ul style="list-style-type: none"> • Work closely with Pepco on appropriate removal and replacement of trees on Wootton Parkway. • Pepco to provide copy of written tree plan and maps. • Pepco to provide information on whether or not any Smart Meters have been installed in the Rockville city limits. • Pepco to look into a tree warranty that is longer than 1 year. • City Forester to provide a more specific cost estimate for the stump removals. Status: Removals will not begin until after the first of the year. A written landscape plan will be developed after the removals are complete and after meeting with residents. Smart meter installation in Rockville is slated for the second half of 2012.	3/1/12
MC-2011-122	12/5/11	CMO	Agenda item	Communication Tools for Mayor and Council Prepare a Mayor and Council calendar year 2012 communication plan.	1/2012
MC-2011-124	12/5/11	CMO	Future agenda	Branding Follow-Up Provide Mayor and Council with the online form that was used to solicit feedback for the brand logo and tagline. Also include the feedback received.	1/2012
MC-2011-125	12/5/11	Legal / CPDS	TWTW TWTW Future agenda	Pumphrey's Funeral Home <ul style="list-style-type: none"> • Examine whether the City of Rockville can enact an emergency ordinance to repeal the text amendment. If yes, Mayor and Council discuss what action to take. • Provide a memo documenting previous action and approval process by January 4 • Include on Mayor and Council agenda on January 9 • Alert the Planning Commission of the Mayor & Council's discussion 	1/4/12 1/9/12 Complete

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			TWTW	Status: A memo was included in the 12/8/11 TWTW notifying the Planning Commission of the 12/5/11 Mayor and Council discussion and request to consider initiating an emergency text amendment. The memo also describes the status of the schedule and pre-application submittal, non-conforming alteration and record plat.	
MC-2011-126	12/12/11	R&P	Email	White Tailed Deer Management Plan Adjust the plan presented to Mayor and Council to remove all references to lethal actions, including recommendation #6 from the list of recommendations. Add to the Plan an ecological assessment and a cost estimate for the assessment. Provide copy of revised plan to the Mayor and Council.	2/15/12
MC-2011-127	12/12/11	Finance	Email	FY2011 PAFR Correct text on page A-9, Homeowner's Tax Credit, provide the updated version to the Mayor & Council, and post online	1/5/12
MC-2011-128	12/12/11	Finance	TWTW TWTW	FY2011 Audited Financial Reports <ul style="list-style-type: none"> Explain the variations in number of traffic violations (CAFR pg. 85) revenue Fix errors in the appendices where statistical data is captured, provide updated copy to M&C and post the corrected version on line 	1/5/12 1/5/12
MC-2011-129	12/12/11	Finance	TWTW	1st QTR FY12 Financial Report <ul style="list-style-type: none"> Provide information on the \$4,500 RedGate purchase orders included in the October 2011 budget amendment Provide information about the City's consideration of tiered sewer rates. 	1/5/12
MC-2011-130	12/12/11	Finance	TWTW	Rockville's Supplement to the MD Homeowner's Tax Credit Report what percentage of the 600 participants in FY11 were seniors.	1/3/12
MC-2011-131	12/12/11	CPDS	TWTW	Sustainable Community Application Provide copy of County's application (includes Rockville) to the M&C when it is available.	1/6/12

THE FOLLOWING ITEMS HAVE BEEN COMPLETED / CLOSED OUT

MC-2011-45	4/25/11	Finance	Agenda item	CAFR Footnote Clarification Adjust the language in the CAFR footnote to specify that the Retirement Board makes recommendations to the Mayor and Council on plan changes. Status: The fiscal year 2011 CAFR text has been changed as requested, and the information is being forwarded to the Mayor and Council as part of the briefbook materials for the 12/12/11 agenda item.	12/12/11
MC-2011-121	12/5/11	CMO		Economic Development Revenue Bonds for National Lutheran Home Conduct additional advertising through the City web site for the 12/12/11 public hearing and how residents can provide comments in writing Status: Additional advertisement on the website was also conducted for the 12/23/11 administrative hearing.	12/12/12
MC-2011-123	12/5/11	DPW	Email	Woodland Road Right of Way Abandonment Provide copies of written statements made by all five affected property owners indicating that they	12/6/12

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				support a full abandonment of the right of way. Status: Craig Simoneau sent copies to the Mayor and Council on 12/6/11.	
MC-2011-132	12/12/11	CMO / NRD	Email	Rats in the West End Problem Follow up with the WECA President and neighborhood concerning rats Status: Neighborhood Coordinator is in communication with WECA and has connected WECA to the appropriate County staff. Additional information was provided to the Mayor & Council in TWTW on 12/22/11.	1/3/12